

COUNTY OF MENARD        )  
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STATE OF ILLINOIS        )

The Menard County Board of Commissioners met on Tuesday, April 28, 2009, at 10:00 a.m. in the Commissioners' Room of the Menard County Courthouse, Petersburg, Illinois. Commissioners Merle Kirby, Barb Kyes, Ed Whitcomb and Bob Lott were present. Commissioner Jeff Fore was not in attendance due to a work conflict. County Clerk Gene Treseler, County Treasurer Jackie Horn and County Coordinator Steve Duncan were also in attendance.

Commissioner Kirby called the meeting to order at 10:00 a.m.

Commissioner Whitcomb moved to approve the consent agenda which included the regular minutes from the April 14, 2009 Board meeting and the monthly department expense report for March 2009. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

**Health Department Report/Requests for Board Action**

Health Department Administrator Alicia Davis was in attendance. She asked the Board to transfer \$6,000 from the Health Department's budget line item 40400-025 "Regular Salaries" (for full-time salaries) to budget line item 40600-025 "Part-time Salaries". Commissioner Lott moved to approve this transfer, as requested. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Health Department employee Kathy Fleck was in attendance, and along with Ms. Davis, provided a handout and update on local preparations to address the H1N1 flu strain, if and as needed.

**EMS Department Report/Requests for Board Action**

EMS Administrator Larry Graf and Community Services Administrator/EMS Fiscal Officer Dara Worthington were in attendance to discuss EMS operations and issues. They presented a resolution providing the County's endorsement of entering into a loan agreement with the State of Illinois/Illinois Finance Authority to purchase an ambulance vehicle for the EMS Department. Commissioner Kyes moved to approve the resolution, as presented. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent". The resolution shall be known as **Resolution 12-09**.

Mr. Graf and Ms. Worthington gave a brief overview of EMS Department financial report handouts. They informed the Board that they would be applying for an "Assistance to Firefighters Grant" grant, in the hope of getting grant funding to purchase another ambulance vehicle to help with the County's aging fleet. Mr. Graf informed the Board of concerns he had with the floor at the EMS Department facility.

County Coordinator Duncan asked the Board if they wanted County agencies, such as the EMS Department and Sunny Acres Nursing Home, to start implementing essential job functions testing, when applicable, and post-accident drug testing, as needed. The consensus of the Board was that they want County agencies to pursue the implementation of these risk management tools, as applicable.

**Highway Department Report/Requests for Board Action**

No report.

**Unscheduled Public Comments/Requests for Board Action**

Mike Snedeker, representing Snedeker Risk Management – the County's property/casualty and workers' compensation insurance broker, was in attendance and informed the Board that he would be acting as the County's primary contact, in lieu of personnel changes with his company.

## **Corrections Officers' Grievance Hearing**

Doug Crawford, of the Fraternal Order of Police (FOP) and acting as representative of the corrections' officers union, along with the local union representative Craig Beiermann, were in attendance to present the union's grievance regarding use of part-time employees. Mr. Crawford stated that he objected to the grievance hearing being conducted in open session as he believed the Board should conduct the hearing in executive session. As the Board did not move to go into executive session, Mr. Crawford proceeded with presenting their grievance. Mr. Crawford informed the Board that part-time corrections officers/911 dispatchers are working in excess of ninety hours per week and that this was reducing bargaining unit work for union members and is prohibited under the collective bargaining agreement. As such, he stated that the local union was seeking the creation of full-time positions to alleviate this violation of the agreement.

The Board informed Mr. Crawford and Mr. Beiermann that they would take the matter under advisement and formulate a response.

Commissioner Kyes moved to adjourn to executive session at 11:18 a.m. to discuss matters related to personnel and the union's grievance. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

The regular meeting reconvened at 11:38 p.m.

## **Resolution – Urging Passage of a Comprehensive Capital Infrastructure Program**

A resolution urging the State legislature to pass a comprehensive capital infrastructure bill during the 2009 legislative session was presented to the Board.

Commissioner Whitcomb moved to table the resolution until the May 12, 2009 meeting. Commissioner Kyes seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

## **Resolution – Re-appointment of Carl Morgan as Trustee of the Oakford Fire Protection District**

A resolution to re-appoint Carl Morgan as Trustee of the Oakford Fire Protection District for a term commencing on the first Monday in May 2009 and ending on the first Monday in May 2012 was presented to the Board.

Commissioner Kyes moved to approve the resolution, as presented. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent". The resolution shall be known as **Resolution 13-09**.

## **County Treasurer's Report/Request for Board Action**

County Treasurer Horn informed the Board that the audit process would be completed soon. She presented some language to be included in the annual audit report.

Ms. Horn presented a spreadsheet showing the history of the County's Illinois Municipal Retirement Fund (IMRF) contribution rates and the rate options available for 2010.

Commissioner Kyes moved to approve accepting the following IMRF contribution rates: 8.51% Regular program; 17.09% SLEP; and 37.69% ECO. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Ms. Horn stated that she would be working to provide an outside, "drop box" so that citizens can drop off tax payments or other materials. She said she would work to establish this after the courthouse parking lot project was completed.

### **County Clerk's Report/Request for Board Action**

County Clerk Treseler informed the Board that he was waiting on overlapping property values from other counties so as to proceed with the taxing process.

### **State's Attorney Report/Request for Board Action**

No report.

### **County Coordinator's Report/Request for Board Action**

County Coordinator Duncan presented various mailings that had been received by his office. He stated that Area Disposal/Buster Sanitation is requesting that they be allowed to remove one of the bins from the City of Petersburg location. He stated that what they want to do is have the extra recycling bin, along with another recycling bin that they will provide, remain empty so that they can bring two empty bins (one to Athens and the other to Petersburg) to "swap out" the full bins for the empty bins. They say this will save them time and money as it will reduce trips/mileage for them. Currently, they have to come from Jacksonville to pick up the full bins, haul the bins back to Jacksonville for emptying, and then haul them back to Menard County before returning to Jacksonville. Their plan will eliminate one round-trip. They did not propose doing any of this for Oakford, Tallula or Greenview, at least at this time. The consensus of the Board was that since Area Disposal/Buster Sanitation was providing this service at no charge to the County, the County needed to work with them to make it cost less and be more efficient for their business.

Mr. Duncan stated that the development of a County-government website was about to begin, and that he was asking Departments to begin developing content that they would like to see included on the website. He alerted the Board to a bill for auto body work done on a vehicle that was damaged when the Animal Control Department's vehicle backed into it.

The Board discussed a grant program, run by Wal-Mart, which could help get money for recycling programs. Mr. Duncan brought up a program that BLH computers was offering, where they provided containers for recycling electronic devices (e.g., computers), and charged a per capita fee for doing so. He stated that it was his understanding that beginning January 1, 2010, it would become illegal for landfills to except such electronic devices. The consensus of the Board was that this would be a good program to pursue grant funding, through the Wal-Mart program.

### **Individual Board Members - Report/Requests for Board Action**

Commissioner Lott stated that the Board needed to take action on Countryside Estates/Sunny Acres Nursing Home's desire to engage a planning consultant to study the future needs of those facilities and area residents' needs for such facilities. He stated that FR & R Healthcare consulting was the firm that was being recommended to perform such a study. Commissioner Kyes moved to approve engaging this firm, and authorizing Chairman Kirby to sign the necessary documents to do so, upon the State's Attorney finding the terms of the agreement with FR & R Healthcare Consulting being acceptable to the County. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Chairperson Kirby asked about the status of claims against the David Winchester estate. County Treasurer Horn informed that they were still in the court system.

### **Executive Session**

Commissioner Kyes moved to adjourn to executive session at 12:18 p.m. to discuss matters related to personnel and possible litigation. Commissioner Whitcomb seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

The regular meeting reconvened at 12:21 p.m.

Commissioner Kyes moved to return to executive session at 12:25 p.m. to discuss matters related to personnel and possible litigation. Commissioner Whitcomb seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.

The regular meeting reconvened at 12:55 p.m.

### **Adjournment**

With no other business coming before the Board, Commissioner Lott moved to adjourn the meeting at 12:56 p.m. Commissioner Kyes seconded the motion. The motion carried with four “ayes”, no “nays” and one “absent”.