

COUNTY OF MENARD)
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STATE OF ILLINOIS)

The Menard County Board of Commissioners met on Tuesday, May 12, 2009 in the Commissioners' Room of the Menard County Courthouse, Petersburg, Illinois. Commissioners Merle Kirby, Barb Kyes, Ed Whitcomb, Jeff Fore and Bob Lott were present. State's Attorney Ken Baumgarten, County Clerk Gene Treseler, County Treasurer Jackie Horn and County Coordinator Steve Duncan were also in attendance.

Chairperson Kirby called the meeting to order at 7:00 p.m.

Commissioner Whitcomb moved to approve the consent agenda which included the minutes from the April 28, 2009 regular Board of Commissioners' meeting and the Menard County Community Services monthly report for April, 2009. Commissioner Lott seconded the motion. The motion carried unanimously.

Resolution to approve Expedited Final Plat Plan for Subdivision (aka Stephenson Place Subdivision)

Commissioner Kyes moved to approve a resolution, approving a final plat plan for a two lot subdivision to be known as Stephenson Place Subdivision and located off of Tice Road, in the R-1 Single-Family Zoning District. Commissioner Lott seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 14-09**.

Resolution to approve Expedited Final Plat Plan for Subdivision (aka Atterberry Baptist Church Subdivision)

Commissioner Whitcomb moved to approve a resolution, approving a final plat plan for a two lot subdivision to be known as Atterberry Baptist Church Subdiivision and located off of Atterberry Street, in the B-1 Downtown Business Zoning District. Commissioner Kyes seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 15-09**.

Sunny Acres Report/Requests for Board Action

Sunny Acres Administrator Lester Robertson was in attendance to give an overview of Sunny Acres and Countryside Estates operations. He stated that the census at Sunny Acres was 89. He stated that Sunny Acres was advertising for evening shift nurses and Certified Nursing Assistants.

Mr. Robertson provided an update on the progress of the installation of HVAC equipment at Sunny Acres, stating that he hoped the project would be complete in the next 30 days. He stated that he had transferred approximately \$190,000 out of the capital reserve fund. He stated that Sunny Acres had paid out for the HVAC project \$231,418. He stated that \$41,418 had been used from the operating account of the facility and not the capital reserve fund. He stated that, depending on change orders for the project, another \$100,000 plus would be due to pay off the cost of the project.

Mr. Robertson stated that FR&R, the planning consulting firm engaged by the facility, was scheduled to meet with him on May 22 and that John Smith, financial consultant with Revere Healthcare Consulting, would be at an upcoming meeting. He discussed doing a "capital rate adjustment" and utilizing FR & R to help with this process. He informed the Board that the facility needed to replace the walk-in cooler compressor at a cost of around \$3,400. He stated that new window coverings had been installed in the "Rose" wing, at a cost of \$3,300.

Mr. Robertson provided an update on incident surveys that were conducted at the facility, informing the Board that the facility would be preparing a plan of correction to address the findings of the surveys. He stated that the facility was looking at a civil monetary penalty of approximately \$15,000, on the Federal side. He stated that he did not know, at this time, what the State may issue as a monetary penalty. The Board informed Mr. Robertson that they wanted all the information from the surveys provided to them for their review. Mr. Robertson spent time explaining the process the facility would have to follow to address the surveys.

Mr. Robertson stated that the census at Countryside Estates was 20.

Highway Department Report/Requests for Board Action

County Engineer Tom Casson was in attendance and presented the Highway Department bills for the month of April, 2009. He presented a copy of the notice of intent that he would be submitting on how the American Recovery & Reinvestment Act of 2009 Funds would be used by the County Highway Department.

Executive Session

Commissioner Lott moved to adjourn to executive session at 7:33 p.m. to discuss matters related to Sheriff's Department personnel and the corrections officers' grievance. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

The open meeting reconvened at 7:50 p.m.

EMS Department & Community Services Report/Requests for Board Action

EMS Administrator Larry Graf and Community Services Administrator/EMS Fiscal Officer Dara Worthington were in attendance to discuss EMS operations and issues. Ms. Worthington asked if she could proceed with submitting an Assistance to Firefighters Grant to try to obtain funding for an ambulance vehicle. The consensus of the Board was to proceed with the submittal. Ms. Worthington informed the Board that she had received the consolidated vehicle procurement grant application from the Illinois Department of Transportation and would be pursuing funds for a senior transportation vehicle.

Mr. Graf stated that the resolution to be considered for "Red Flag Rules" would be presented at a future meeting.

Unscheduled Public Comments/Requests for Board Action

Mike Snedeker, Snedeker Risk Management, was in attendance and presented a handout pertaining to worker's compensation best practices and a handout highlighting the payroll audit findings that helps determine the premium due for worker's compensation insurance. He asked the Board to give consideration to naming Snedeker Risk Management as the broker of record for health insurance, at Sunny Acres Nursing Home. Mr. Snedeker stated that, if the County wanted to add the Menard County Rescue Squad to the County's insurance, it could be done but he was concerned about the County's ability to manage risk exposures with that organization as they were not under the County's direct management.

Resolution – Urging Passage of a Comprehensive Capital Infrastructure Program

The Board took up consideration of a tabled resolution (from 4-28-09) urging the State to pass a comprehensive capital infrastructure program. Commissioner Whitcomb moved to approve the resolution, as presented. Commissioner Lott seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 16-09**.

Resolution – Re-appointment of Elizabeth Roberts to the Menard County Housing Authority

Commissioner Kyes moved to approve a resolution to re-appoint Elizabeth Roberts to the Menard County Housing Authority Board for a term of five years to expire May 31, 2014. Commissioner Fore seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 17-09**.

Resolution – Re-appointment of Thala Jean Stewart to the Menard County Housing Authority

Commissioner Kyes moved to approve a resolution to re-appoint Thala Jean Stewart to the Menard County Housing Authority Board for a term of five years to expire May 31, 2014. Commissioner Lott seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 18-09**.

Resolution – Re-appointment of S. Wayne Hinrichs as Trustee of the Tallula Community Fire Protection District

Commissioner Lott moved to approve a resolution to re-appoint S. Wayne Hinrichs as Trustee of the Tallula Community Fire Protection District for a term of three years to expire the first Monday of May, 2012. Commissioner Fore seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 19-09**.

Employee Health Insurance Renewal

County Coordinator Duncan presented information regarding the County's health insurance renewal premium from BlueCross/BlueShield of Illinois. Commissioner Kyes moved to accept the new premiums, as presented. Commissioner Fore seconded the motion. The motion carried unanimously.

County Treasurer's Report/Request for Board Action

County Treasurer Horn passed out financial and budget reports (copies on file) and gave an overview.

County Clerk's Report/Request for Board Action

County Clerk Treseler stated that it cost the County \$34,000 to hold the last election and that it cost \$15.92 per voter that actually showed up to cast their ballot. He briefly highlighted how legal obligations required substantial election costs to the taxpayer, regardless of how many people actually showed up to vote.

State's Attorney Report/Request for Board Action

No report.

County Coordinator's Report/Request for Board Action

County Coordinator Duncan presented executive session minutes from October 28, 2008 for consideration to be opened to the public. Commissioner Lott moved to open these executive session minutes, as prepared. Commissioner Kyes seconded the motion. The motion carried unanimously.

Mr. Duncan stated informed the Board that he had ordered a replacement computer for the Sheriff's Department office and that he would be ordering an accompanying replacement printer. There were no objections to these expenditures.

Mr. Duncan presented a letter from the Menard County Tourism Council requesting release of \$702 of hotel/motel tax revenues to fund the cost of providing one year's worth of liability insurance for that organization. Commissioner Kyes moved to release the hotel/motel tax revenues, as requested. Commissioner Fore seconded the motion. The motion carried unanimously.

Mr. Duncan informed the Board of some content, dealing with Board contact information, economic development, etc., that would be provided on the, under development, County website.

Individual Board Members - Report/Requests for Board Action

Chairperson Kirby urged all the Board members to attend the United Counties Council of Illinois conference in July.

Executive Session

Commissioner Kyes moved to adjourn to executive session at 8:43 p.m. to discuss matters related to personnel and potential litigation. Commissioner Whitcomb seconded the motion. The motion carried unanimously.

The regular meeting reconvened at 9:16 p.m.

Adjournment

With no other business coming before the Board, Commissioner Lott moved to adjourn the meeting at 9:17 p.m. Commissioner Kyes seconded the motion. The motion carried unanimously.