

COUNTY OF MENARD)
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STATE OF ILLINOIS)

The Menard County Board of Commissioners met on Tuesday, June 29, 2010 at 10:00 a.m. in the Commissioners' Room of the Menard County Courthouse, Petersburg, Illinois. Commissioners Merle Kirby, Barb Kyes, Bob Lott and Jeff Fore were present at the meeting. A quorum was present. Commissioner Ed Whitcomb was not in attendance. County Clerk Gene Treseler, State's Attorney Ken Baumgarten and County Coordinator Steve Duncan were also in attendance.

Commissioner Kirby called the meeting to order at 10:00 a.m.

Commissioner Kyes moved to approve the consent agenda, which included the minutes from the June 8, 2010 regularly scheduled Board meeting; June 14, 2010 special Board meeting; and the monthly department expense report for May 2010, as presented. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

County Facilities

Carl Fischer, FWAI Architects, was in attendance to discuss a needs assessment that he had compiled if the County wanted to construct a building to house EMS, Emergency Operations Center, 911 operations, Health Department, Community Services and/or a County Board meeting room. Meeting time was spent discussing various issues related to constructing such facilities including how such a project would be financed by the County. After discussion, the Board instructed EMS Fiscal Officer Dara Worthington, EMS Administrator Larry Graf and Mr. Fischer to evaluate and compile potential sites that could accommodate such a project.

Fiscal Year 2009 Audit Review

Mike Feriozzi, Independent Auditor, was in attendance to report on the County's financial audit of Fiscal Year 2009 (copy on file). He pointed out that the County had been able to cut costs to coincide with a reduction in revenue. There was discussion on the large decline in revenues to the Health Department, related to home health services not being utilized and that this service needed to be marketed to County residents.

He informed the Board that the County's net assets (including county properties, facilities, Sunny Acres Nursing Home and Countryside Estates) had increased from \$20,981,521 in Fiscal Year 2008 to \$21,199,656 in Fiscal Year 2009 with \$12,365,151 invested in capital assets net of related debt. A thorough and in-depth analysis of the changes in the County and its component units' net assets, including the Menard County Health Department, is included in the Management's Discussion and Analysis Section of the county's 2009 annual financial report.

Mr. Feriozzi pointed out that Sunny Acres had seen a large increase in labor costs but that this had been offset by increased reimbursement from such sources as Medicare. There was discussion about Sunny Acres management bringing certain financial information to the County Board, on a more regular basis. After discussion, it was the direction of the Board that Sunny Acres management should prepare and bring to the Board, on a monthly basis, information on the status of accounts receivables and labor costs.

Mr. Feriozzi informed the Board that they needed to be aware when EMS or Sunny Acres was writing-off uncollectible accounts.

Unscheduled Public Comments/Requests for Board Action

There were no unscheduled public comments made at this meeting.

Health Department Reports/Requests for Board Action

There were no Health Department report/requests for Board action.

EMS/Community Services Department Report/Requests for Board Action

Community Services Administrator/EMS Fiscal Officer Dara Worthington and EMS Administrator Larry Graf were in attendance. Mr. Graf presented the transport log through May 2010.

Mr. Graf presented a bid to provide a wheelchair-transport van. He recommended acceptance of a bid to provide the EMS Department an E-250 Ford-extended van, from Mobility Works, for \$31,502.50, to replace the current, 1999 Ford van which was experiencing costly maintenance expenditures. Commissioner Kyes moved to approve the purchase of the van from Mobility Works in the amount of \$31,502.50 with funds to be transferred from the County's General Fund line-item 68600-010 "contingencies" to Fund 31, Emergency Medical Services Fund; and with the EMS Department to plan and budget for transferring \$31,502.50, back to the County General Fund in Fiscal Year 2011. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Ms. Worthington discussed using senior transportation to advertise the Health Department's home health services. She presented the financial report for the EMS Department. There was discussion about the EMS Department transferring or returning funds borrowed from the County General Fund in the next fiscal year. There was also discussion about the need to replace an ambulance. Chairperson Kirby informed that that the Fiscal Year 2011 needed to address these issues, preferably within the scope of dedicated EMS revenues and reserve balance.

Ms. Worthington provided an update on creating a rural transportation network. She informed that Community Action was looking to handle administration and dispatching duties of such a network. She informed that Sangamon County was looking to start the process to create a rural transportation network.

Ms. Worthington asked the Board to approve submitting a grant related to the State Pharmaceutical Assistance Program, which helps Circuit Breaker participants fill out Medicare information, etc. Commissioner Lott moved to approve submitting the grant, as presented. Commissioner Kyes seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Mr. Graf went over various EMS activities including informing the Board that he had been informed by the landlord of the EMS Department building that a garage door would be repaired and/or replaced.

County Treasurer's Report/Request for Board Action

There were no County Treasurer report/requests for Board action.

County Clerk's Report/Request for Board Action

County Clerk Treseler informed the Board that he had available for public view the semi-annual financial reports for the Treasurer's, Sheriff's, Circuit Clerk's and County Clerk's offices.

State's Attorney Report/Request for Board Action

There were no State's Attorney report/requests for Board action.

County Coordinator's Report/Request for Board Action

County Coordinator asked the Board for \$50,000 to be transferred from the County's General Fund line-item 68600-010 "contingencies" to the newly created Health Care Plan of Menard County Fund, the newly created self-funded insurance for provision of employee health care. Commissioner Lott moved to transfer the funds, as requested, with the stipulation that the \$50,000 should be a loan to the program as initial seed money and that this \$50,000 in funds could be transferred to another County fund, if needed at a later date. Commissioner Kyes seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

The County Board informed that they did not want the County to require a new zoning permit when a house is destroyed by a fire or other disaster. County Coordinator Duncan informed that he interpreted the zoning ordinance to allow for a woodworking shop to be an agricultural use, for zoning purposes. The Board did not object to such an interpretation.

Commissioner Kyes left at this point in the meeting or 11:55 a.m., due to other obligations.

Resolution – Appointment of Freedom of Information Act Officers

Commissioner Fore moved to approve a resolution appointing the head of departments, under the control of the Menard County Board of Commissioners, as the Freedom of Information officer for that department. Commissioner Lott seconded the motion. The motion carried with three “ayes”, no “nays” and two “absent”. The resolution shall be known as **Resolution 28-10**.

Intergovernmental Agreement between Village of Tallula and Menard County Regarding Floodplain Development Assistance

County Coordinator Duncan informed that he was still working with the Village of Tallula’s attorney on a proposed intergovernmental agreement regarding floodplain development assistance and that the matter would need to be addressed at a future meeting.

Menard County Tourism

County Coordinator Duncan presented a request from the Menard County Tourism Council asking the Board to release \$1,350 of hotel/motel tax funds to their organization, so as to award two grants related to tourism promotion in the County. Commissioner Lott moved to release the hotel/motel tax funds, as requested. Commissioner Fore seconded the motion. The motion carried with three “ayes”, no “nays” and two “absent”.

Individual Board Members - Report/Requests for Board Action

Commissioner Fore moved to appoint the County Coordinator, Community Services Administrator and Sunny Acres Administrator as Open Meetings Act appointees, pursuant to a new State law requiring that such appointees be made by the Board and reported to the Attorney General’s office. Commissioner Lott seconded the motion. The motion carried with three “ayes”, no “nays” and two “absent”.

Commissioner Lott moved to approve transferring \$100,000 from the Sunny Acres Capital Reserve Fund to the Sunny Acres Nursing Home Fund (or the operations fund) to be used for Sunny Acres improvements. Commissioner Fore seconded the motion. The motion carried with three “ayes”, no “nays” and two “absent”.

Commissioner Lott asked about a parcel where a request had been made to place a trailer where another home already existed. County Coordinator Duncan stated that he had talked with the property owner and that it could not be done and comply with the County’s zoning ordinance and the Agricultural zoning district regulations.

Commissioner Fore asked about what Road District #9 could do to create a “flat” tax for road improvements. He informed that residents of this road district did not think it was fair for some property owners to pay more for roads based on the value of their property. It was suggested that Road District #9, as a separate and distinct governmental entity from the County, consult an attorney that may be able to give guidance but that it was unlikely anything different could be done through the State’s property tax code.

Executive Session

There was no executive session held at this meeting.

Adjournment

With no other business coming before the Board, Commissioner Lott moved to adjourn the meeting at 12:13 p.m. Commissioner Fore seconded the motion. The motion carried with three “ayes”, no “nays” and two “absent”.