

COUNTY OF MENARD        )  
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STATE OF ILLINOIS        )

The Menard County Board of Commissioners met on Tuesday, August 10, 2010, at 7:00 p.m. in the Commissioners' Room of the Menard County Courthouse, Petersburg, Illinois. Commissioners Merle Kirby, Barb Kyes, Jeff Fore and Bob Lott were present. Commissioner Ed Whitcomb was not in attendance. County Treasurer Jackie Horn, County Clerk Gene Treseler, State's Attorney Ken Baumgarten and County Coordinator Steve Duncan were also in attendance.

Commissioner Fore moved to approve the consent agenda which included the regular minutes from the July 13, 2010 Board meeting; the Menard County Community Services Monthly Report for July; and the monthly department expense report for June. Commissioner Kyes seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

**Introduction of Foreign Exchange Students**

Rebecca Rowe introduced Moeka Funatsu and Natalia Otorora, foreign exchange students, staying with families in Menard County via various exchange programs. Junko Ikeda, a chaperone associated with one of the exchange programs, was also introduced. Pictures were taken of the foreign exchange students with the Board of Commissioners.

**Unscheduled Public Comments/Requests for Board Action**

There were no unscheduled public comments/requests for Board Action.

**Menard County Health Care Plan Amendment**

An amendment to the Menard County self-funded health care plan was introduced, providing for language referring to extension of BlueCross/BlueShield of Illinois benefits in case of discontinuance due to total disability. Commissioner Kyes moved to approve the amendment, as proposed. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

**Sunny Acres/Countryside Estates Report/Requests for Board Action**

Pat McNeal, Sunny Acres Nursing Home Administrator, was in attendance and provided an overview of the nursing home's operations. She informed that the census at Sunny Acres was 95 and 24 at Countryside Estates.

Ms. McNeal presented a proposal from FWAI Architects, Inc., to perform a condition and planning analysis of the Sunny Acres Nursing Home facilities, at a cost of approximately \$13,800. Commissioner Kyes moved to approve engaging FWAI Architects, as proposed. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Ms. McNeal informed about an issue with condensation inside the nursing home, related to the rooftop cooling units. She informed that Sunny Acres is working with Henson/Robinson and Johnson Engineering on the problem. Ms. McNeal informed that one-half of a "Design on a Dollar" grant was used to erect playground equipment to enhance intergenerational activity between residents and, for example, their grandchildren. She informed the balance of the grant was used for remodeling the north nurses' station. She informed that Ameren has programs available for lighting updates at a reduced rate and increased energy efficiency.

There was discussion about workers' compensation claims and striving to reduce the number of claims. It was discussed that policies needed to be developed to discipline employees who do not follow procedures that help reduce workplace injuries.

Ms. McNeal provided a brief overview of financial information related to Sunny Acres. Mike Feriozzi, Independent Auditor, was in attendance and provided an overview of financial issues related to Sunny Acres. He highlighted concern with the age of account receivables and suggested that the Board needs to monitor more closely the progress on such collections. He stressed concern with whether Medicaid supplementary funds would be able to be collected by the Nursing Home. He pointed out that Medicaid supplementary funds were being shown on the income statement as income, then transferred to the Capital Reserve fund and that it was highly questionable whether these funds would be able to be collected from the State of Illinois. It was pointed out that Sunny Acres would be looking at a significant loss for the year, if the Medicaid supplementary funds were not released by the State of Illinois. He stressed that the nursing home needed to utilize its financial consultant, John Smith, on a more regular basis in which to ensure financial oversight of the facility. The consensus of the Board was that they would like Mr. Smith to present quarterly reports to both the Board of Commissioners and the Sunny Acres Advisory Board.

### **County Treasurer's Report/Requests for Board Action**

County Treasurer Horn presented various financial reports and provided an overview to the Board. She informed that legislation had been passed that said Coroner's fees were to be put in a separate fund. She presented new Illinois Municipal Retirement Fund rates for calendar year 2011. Ms. Horn presented 2010 tax distributions to the various, County taxing jurisdictions. She informed that the State of Illinois owed the County \$303,415 in income tax and salary reimbursements.

Ms. Horn presented the Board a letter from Marsha Winner, urging the County to look into getting grant funding for new lighting around the courthouse square. After discussion, it was the consensus of the Board that the County could not, at this time, commit funds to meet the matching requirements needed for such a project. There was discussion that the County needed to look at facility planning.

### **County Clerk's Report/Requests for Board Action**

County Clerk Treseler presented a list of election judges to be appointed by the Board of Commissioners (copy on file). Commissioner Fore moved to appoint the election judges, as presented. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Mr. Treseler informed that the State of Illinois had provided for an additional \$20 in pay for election judges but was now informing that they would no longer provide such funds.

### **State's Attorney Report/Requests for Board Action**

State's Attorney Baumgarten informed that collective bargaining negotiations with the Sheriff's Department and EMS Department's unions would need to begin soon and that the Board members who have been appointed to participate in negotiations should arrange to meet with him in advance.

### **County Coordinator's Report/Requests for Board Action**

County Coordinator Duncan presented executive session minutes from the February 9, 2010 Board meeting to be considered for opening to the public. Commissioner Lott moved to open the executive session minutes from the February 9, 2010 Board meeting to the public, as presented. Commissioner Kyes seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Mr. Duncan presented a letter from the Sangamon-Menard Extension Unit requesting that \$29,289 be levied and budgeted for in Fiscal Year 2010. He informed that another electronics recycling event would be held in Athens, likely on Athens School District grounds, on September 11, 2010. He informed that a resolution had been passed by the State of Illinois declaring a "Heritage Road" which includes Peoria Road through Menard County.

## **Individual Board Members - Report/Requests for Board Action**

Commissioner Kyes informed that the mileage reimbursement rates should be evaluated. Chairman Kirby informed the Board that revenue generation, consolidation of taxing districts and other cost saving measures were the topic of discussion at the recent United Counties Council of Illinois conference. There was discussion about the value of the Geographic Information System.

## **Fiscal Year 2011 Budget Preparation**

The Board of Commissioners spent time discussing the Fiscal Year 2011 budget preparation. There was discussion that the State of Illinois was informing Counties that they could expect a significant reduction in salary reimbursements for certain County positions. After discussion, the Board directed the County Coordinator to direct to the county department heads the following budget preparation instructions: No increase in departmental budgets, with any salary/wage adjustment to be determined by the Board or previous contract/agreement. If a department head feels as though this instruction cannot be met, they need to be prepared to justify to the Board why an increase is warranted.

Mike Feriozzi, Independent Auditor, recommended that Sunny Acres Nursing Home prepare its budget to show both Medicaid supplementary funds being collected and not collected, so as to evaluate the difference in budgetary impact. The Board agreed that this should be done.

## **Appointment of Representatives to the Menard County Health Care Plan Insurance & Finance Committees**

Commissioner Kyes moved to approve the appointment of representatives to the Menard County Health Care Plan Insurance & Finance committees, as presented (list of appointments on file). Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

## **Resolution – Amendment to Resolution #18-10 to correct scrivener's error on document related to appointment of Robert Heyen as Trustee for the Menard Co. Cemetery Maintenance District**

An amendment to Resolution #18-10, to correct a scrivener's error, related to appointment of Robert Heyen as Trustee for the Menard Co. Cemetery Maintenance District, was presented. Commissioner Lott moved to approve the amendment, as presented. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

## **Resolution – Designating the Week of August 31, 2010 as "Workforce Development Week"**

A resolution designating the Week of August 31, 2010 as "Workforce Development Week" was presented. Commissioner Kyes moved to approve the resolution, as presented. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent". The resolution shall be known as **Resolution 29-10**.

## **Executive Session**

There was no executive session held at this meeting.

## **Adjournment**

With no other business coming before the Board, Commissioner Fore moved to adjourn the meeting at 9:55 p.m. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".