

COUNTY OF MENARD        )  
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STATE OF ILLINOIS        )

The Menard County Board of Commissioners met on Tuesday, October 6, 2009, at 6:00 p.m. in the Commissioners' Room of the Menard County Courthouse, Petersburg, Illinois for a special meeting to discuss Fiscal Year (FY) 2009 budget planning and preparation. Commissioners Merle Kirby, Barb Kyes, Bob Lott, Jeff Fore and Ed Whitcomb were in attendance. A quorum was present. County Treasurer Jackie Horn and County Coordinator Steve Duncan were also in attendance.

Chairperson Kirby called the meeting to order at 6:00 p.m.

**General Fund Budget Preparation & Review**

The Board, County Coordinator and County Treasurer spent time reviewing the Fiscal Year 2009 General Fund budget. Tentative decisions that were made at this meeting included the following: Request that the Sheriff's Department provide a detailed accounting of overtime, holiday and part-time personnel costs, beginning with Fiscal Year 2010; Deny the request from the Supervisor of Assessments for the creation of a full-time, Deputy Assessor position, at this time; Provide for a contingency line item of \$210,000 with up to \$150,000 being allocated for the purchase of an ambulance for the EMS Department, if grant opportunities become unavailable for the purchase of an ambulance (grant funding will be pursued for an ambulance during FY 2010 with the potential of \$15,500 or of more contingency funds being required to meet matching requirements of the grant program). Other contingency funds may be used to purchase a lawn tractor for mowing the Courthouse/Jail premises, if emergency needs warrant such a purchase. No other significant changes were made to the General Fund budget requests at this meeting.

**Special Fund & Fiduciary Fund Budget Preparation & Review**

The Board, County Coordinator, County Treasurer, EMS Administrator Larry Graf and EMS Fiscal Officer Dara Worthington spent time reviewing many of the Fiscal Year 2009 Special Fund & Fiduciary Fund budgets, including the EMS Department budget submission to the Board. Tentative decisions that were made at this meeting included the following: Provide for funds, in the EMS and General Assistance Fund budgets, for the creation of a \$10 per hour, full-time secretarial position to be utilized by both the EMS and Community Services Department; Budget \$20,000 to be transferred from the Court Fund to the Court Services Fund, to help pay for Court/Courthouse security personnel. Mr. Duncan pointed out that the EMS Fund line-items for liability and workers compensation insurance would have to be adjusted when the premiums were presented by the County's insurer. No other significant changes were made to the Special Fund & Fiduciary Fund budget requests at this meeting.

**Executive Session**

There was no executive session.

**Adjournment**

With no other business coming before the Board, Commissioner Kyes moved to adjourn the meeting at 7:40 p.m. Commissioner Lott seconded the motion. The motion carried unanimously.