

COUNTY OF MENARD        )  
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STATE OF ILLINOIS        )

The Menard County Board of Commissioners met on Tuesday, December 8, 2009, at 7:00 p.m. in the Commissioners' Room of the Menard County Courthouse, Petersburg, Illinois. Commissioners Merle Kirby, Barb Kyes and Bob Lott were present. Commissioner Whitcomb was not in attendance. Commissioner Fore arrived later in the meeting. County Treasurer Jackie Horn, County Clerk Gene Treseler, State's Attorney Ken Baumgarten and County Coordinator Steve Duncan were also in attendance.

County Clerk Gene Treseler called the meeting to order at 7:00 p.m. and called for nominations to serve as the Menard County Board of Commissioners' Chairperson for the 2010 fiscal year. Commissioner Kyes nominated Merle Kirby to continue to act as the Menard County Board of Commissioners' Chairperson for the 2010 fiscal year and close nominations to serve as the Menard County Board of Commissioners' Chairperson for the 2010 fiscal year. Commissioner Lott seconded the motion. The motion carried with three "ayes", no "nays" and two "absent".

Commissioner Kirby assumed the position of Chairperson.

Commissioner Lott moved to approve the consent agenda which included the regular minutes from the November 24, 2009 Board meeting and the Menard County Community Services Monthly Report for November. Commissioner Kyes seconded the motion. The motion carried with three "ayes", no "nays" and two "absent".

**Unscheduled Public Comments/Requests for Board Action**

No unscheduled public comments were made at this meeting.

**Highway Department Report/Requests for Board Action**

There were no Highway Department report/requests for Board action, as listed on the meeting agenda.

**Sunny Acres/Countryside Estates Report/Requests for Board Action**

Sunny Acres Administrator Pat McNeal was in attendance and gave an overview of Sunny Acres operations, highlighting that the census at Sunny Acres was 96 and the Countryside Estates census was 19 but expected to be 22 by January 1, 2010. She informed that the painting and re-carpeting of vacated rooms was being completed. She informed that the alarm system signage was brought into compliance and they were awaiting an Illinois Department of Public Health inspection before beginning to use the alarm system.

Commissioner Fore arrived at this point in the meeting.

Ms. McNeal informed that a meeting would be held in Peoria on December 16<sup>th</sup> to discuss the impact of the new, County nursing home reimbursement process for Medicaid/Intergovernmental Transfer funds. She informed that the facility had filed a letter of intent to nullify a contract with Enloe Pharmacy, as the facility's pharmacy provider, due to poor performance. However, she informed that the contract may have locked the facility into using Enloe Pharmacy for awhile longer.

Ms. McNeal informed that Kristen Wolfe, RN had been promoted to the Director of Nursing position.

**County Treasurer's Report/Request for Board Action**

County Treasurer Horn informed the Board that the November financial reports would be presented at the next meeting so as to include all, final expenditures made during Fiscal Year 2009. She passed out a highlight sheet from the Illinois Municipal Retirement Fund.

### **County Clerk's Report/Request for Board Action**

County Clerk Treseler presented liquor licenses, for the Board's approval, for the following entities: Hill Prairie Winery, Country Hills Golf Course, Lincoln Land FS (New Salem Station), Shambole Golf Club, Greenview AmVets Post 179, and New Salem Banquet Center. He stated the licenses would run from January 1, 2010 to December 31, 2010. Commissioner Kyes moved to approve the liquor license applications, as presented. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

County Clerk Treseler informed the Board that the County had received a stock redemption, from Lincoln Land FS, in the amount of \$200.

### **State's Attorney Report/Request for Board Action**

State's Attorney Baumgarten presented a resolution to appoint the State's Attorneys Appellate Prosecutor as counsel on appeal and for special prosecutor services if a need arises. The resolution is the same as in previous years and must be approved annually. The county contribution was previously approved in the budget as in prior years. Commissioner Lott moved to approve the resolution, as presented. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent". The resolution shall be known as **Resolution 51-09**.

State's Attorney Baumgarten reminded the Board about new Freedom of Information Act requirements that would be put in effect January 1, 2010.

### **County Coordinator's Report/Request for Board Action**

County Coordinator Duncan presented executive session minutes from meetings held on May 28, 2009 and June 3, 2009. Commissioner Fore moved to approve and open all these executive session minutes, as prepared. Commissioner Kyes seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Mr. Duncan asked if the Board would object to County staff shopping for some new "lobby" furniture to be placed on the second floor of the Courthouse. The consensus of the Board was to look at the cost of such furniture and then report back to the Board. He informed the Board that an individual from the Illinois Institute of Rural Affairs would be coming to the January 12, 2010 Board meeting to give a presentation about the pros and cons of wind turbine placement.

Mr. Duncan stated that the IRS had announced its 2010 standard mileage rate at fifty (50) cents per mile. He informed this was down from fifty-five (55) cents. Commissioner Lott moved to approve lowering the County's mileage rate reimbursement, for use of personal vehicles in the conduct of County business, from 55 cents to 50 cents, per Internal Revenue Service adjustments for standard mileage rates, beginning January 1, 2010. Commissioner Kyes seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Mr. Duncan informed the Board of opportunities to utilize the Midwest Occupational Health Associates and Memorial Industrial Rehabilitation facilities for help in the preparation of job descriptions; post-offer, pre-employment physicals; and job specific, physical testing to ensure that potential, new employees are physically able to perform the job. He highlighted other opportunities such as post-accident drug testing and treatment of work-related injuries that could also be performed at these facilities. The consensus of the Board was that County Departments should utilize these opportunities, when needed, and that the County would fund such risk management initiatives, after approving a request by a County Department to use such services.

Mr. Duncan reminded the Board that there were two vacancies on the Planning Commission. He informed the Board that the United Counties Council of Illinois had reimbursed the County for meeting attendance and 2009 dues. He asked the Board to clarify that they did want to see County Departments provide more detail in regard to personnel expenditures (e.g., breaking out overtime/holiday pay from base pay) in their Department's budget and use the model of the EMS Fund budget in the line items that should be created as part of their budget, if appropriate. The consensus of the Board was that this should be done by all Departments, if appropriate. He asked the Board if a software license, related to the County's GIS program and currently paid for by the Health Department, could be transferred to his office as they no longer wished to pay the annual maintenance fee to retain this license. He stated that it would cost the GIS fund an additional \$700 to maintain this license. The consensus of the Board was to transfer this license from the Health Department and pay the annual maintenance fee out of the GIS fund.

### **Individual Board Members - Report/Requests for Board Action**

Chairperson Kirby asked the State's Attorney to look into what the County could do regarding creating or reviving a Public Building Commission.

### **Grove Creek Drainage District Commissioner Bond**

Commissioner Kyes moved to approve a bond, in the amount of \$15,000, for Grove Creek Drainage District Commissioner Kenneth Deverman. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

### **2010 Menard County Board of Commissioners Committee Assignments**

The County Board spent meeting time setting the 2010 committee assignments for County Commissioners. (Copy of committee assignments on file)

### **Executive Session**

There was no executive session held at this meeting.

### **Adjournment**

With no other business coming before the Board, Commissioner Lott moved to adjourn the meeting at 8:12 p.m. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".