

COUNTY OF MENARD        )  
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STATE OF ILLINOIS        )

The Menard County Public Building Study Group, an advisory Board appointed by the Menard County Board of Commissioners, met on Wednesday, May 4, 2011, scheduled for 6:30 p.m. in the Commissioners' Room of the Menard County Courthouse, Petersburg, Illinois. Commissioner/PBSG member Ed Whitcomb, PBSG member Steve Ozella, PBSG member Joe Hemberger and PBSG Chairperson Charles Alderman were present as the representatives of the five, Board of Commissioner districts, serving as the Public Building Study Group (aka PBSG). Commissioner/PBSG member Bob Lott was not able to attend. A quorum was present. Carl Fischer (FWAI Architects) and County Coordinator Steve Duncan were also in attendance.

PBSG Chairperson Alderman called the meeting to order at 6:40 p.m. The meeting started ten minutes later than scheduled to allow all members and Mr. Fischer a chance to arrive at the meeting.

PBSG member Ozella moved to approve the minutes from the April 6, 2011 PBSG meeting. PBSG member Hemberger seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

County Coordinator Duncan passed out an Emergency Operations Center (EOC) assessment checklist. He informed the Board that EMS Chief Larry Graf thought the EOC assessment checklist might be of interest as the PBSG discussed and evaluated an EMS/Emergency Operations facility. There was discussion about re-scheduling a visit to the EMS/Emergency Operations facility located in Logan County.

Mr. Fischer informed the PBSG that the County Board had decided to engage FWAI Architects to act as the project manager in designing and installing a new heating and cooling plant for the Menard County Courthouse. Mr. Fischer spent time discussing a possible bid schedule for the project, informing that it was hoped that a bid proposal could be presented to the County Board for approval at their June 28, 2011 Board meeting.

Mr. Fischer informed the Board of the winning bid that had been approved by the County Board as related to projects at Sunny Acres Nursing Home and Countryside Estates, including window replacement at Sunny Acres and addressing tornado damage at Countryside Estates. The PBSG was informed that the bid to repair tornado damage at Sunny Acres Nursing Home was not yet approved by the County Board.

There was general discussion regarding the aforementioned items but no actions were taken nor recommendations given at this meeting.

With no other business coming before the PBSG, PBSG member Ozella moved to adjourn the meeting at 7:30 p.m. PBSG member Hemberger seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".