

**COUNTY OF MENARD )**

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**STATE OF ILLINOIS )**

The Menard County Public Building Study Group (PBSG), an advisory Board appointed by the Menard County Board of Commissioners, met at 6:30 PM on Wednesday, March 4, 2015 at the Menard County Courthouse. PBSG member/Chairperson Charles Alderman, PBSG member Joe Hemberger, PBSG member Steve Ozella, Commissioner/PBSG member Ed Whitcomb and Commissioner/PBSG member Bob Lott were present. Carl Fischer (FWAI Architects), EMS Chief/EMA Coordinator Mike Burg, Paramedic Jerry Krumme, Sheriff Rod Harrison and Menard County Coordinator Dara Worthington were also in attendance.

Chairperson Alderman called the meeting to order at 6:30 PM.

Sheriff Rod Harrison gave a tour of the courthouse which included the portions of all three floors of the building. There was discussion regarding work on the dome, ceiling leaks due to issues with heater pans, the boiler and the need to place a screen per an inspection from the State Fire Marshal, ceiling paint in the third floor courtroom, completed painting, courtroom lighting bids, the bid on the painting of exterior windows and possible carpet cleaning. Sheriff Harrison will report back to the group when he has more information regarding the proposed projects.

Carl Fischer, Architect from FWAI, handed out drawing of possible plans for the EMS building. The site plan had dimensions added to it from the last meeting. It was determined that it would not be economical to move the lift to the west side of the building. The addition of a lift is an ADA requirement due to the fact the kitchen is in the lower level and access is required. The lower level included bringing the stairs up to fire code which amounted to adding a door and not allowing storage beneath the stairs. The restrooms on the lower level were left as is for a cost savings. A wet bar was added to the open area on the first floor and there was discussion of hardwiring the building for computers and the backup dispatch equipment. The two restrooms on the main floor need to be modified to become ADA compliant.

The drawings for the addition of a 70' x 70' (approximate) garage to hold the ambulances were reviewed next. Fire code requires that the distance between the office and garage be 20 feet. If the building is constructed as a block building, the garage can be 20 feet closer to the office building. Carl is suggesting a boundary, topographical and utility survey be completed at an estimated cost of \$5,750.00. He is also recommending installation of a generator, an asbestos survey, design review and project timeline. Prevailing wages will need to be adhered to for the project. Advertisements for bids will cost approximately \$450.00. There was discussion about sewer/septic system and the possibility of needing a variance, annexing into the city and the need for a building permit from the appropriate source. The cost of relocating the back-up dispatch equipment and tower was mentioned. Carl will put together figures for what was discussed and will possibly break the bids up by projects.

PBSG – March 4, 2015

The roofing project at Sunny Acres Nursing Home was the next topic of interest. Mr. Fischer recommended that the entire building have a roof scan completed at an estimated cost of \$3,850.00. Such scans are able to detect early leakage and are suggested every three to five years. An estimate for a new roof is \$250,000.00. Contingencies are estimated at 10% of that or \$25,000.00 while fees are estimated at 8% or \$20,000.00. The cost for advertising for bids was estimated at \$450.00. This project will pay prevailing wages.

After further discussion, Steve Ozella made a motion to proceed with the roof work as outlined by FWAI Architects at a projected cost of \$300,000.00. Joe Hemberger seconded. The motion carried.

Having no further business, Steve Ozella made a motion to adjourn and Joe Hemberger seconded. Meeting adjourned.

Respectfully submitted,

Dara Worthington  
Menard County Coordinator