

COUNTY OF MENARD        )  
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STATE OF ILLINOIS        )

The Menard County Board of Commissioners met on Tuesday, March 27, 2012, at 6:00 p.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Ed Whitcomb, Bob Lott, Barb Kyes and Jeff Fore were physically present. A quorum was present. County Treasurer Jackie Horn, State's Attorney Ken Baumgarten and County Coordinator Steve Duncan were also in attendance.

Chairperson Merle Kirby called the meeting to order at 6:00 p.m.

Commissioner Whitcomb moved to approve the consent agenda which included the minutes from the March 13, 2012 regularly scheduled Board meeting and the monthly department expense report for February 2012. Commissioner Lott seconded the motion. The motion carried unanimously.

**Menard County Tourism Council**

Andy Maxson and Richard Moss were in attendance representing the Menard County Tourism Council. They presented an invitation to a membership drive event to be held on March 31<sup>st</sup>. They presented grant guidelines to be used in determining grantees for use of motel/hotel tax revenues with no objections raised by the Board of said guidelines. There was also clarification that the \$8,000 budgeted for the Tourism Council was devoted to their use with another \$8,000 to be used for grants and other tourism-related events, as released by the Board. Hotel/Motel tax revenues are providing the funding for these tourism-related expenditures.

**Hearing of Citizens (Unscheduled Public Comments/Requests for Board Action)**

There were no unscheduled public comments or requests for Board action.

**Highway Department Report/Requests for Board Action**

Commissioner Whitcomb moved to approve a local agency agreement for Federal participation related to construction and construction engineering for the replacement of the bridge which carries Middletown Blacktop Avenue over a tributary to Pike Creek. Commissioner Kyes seconded the motion. The motion carried unanimously.

Commissioner Lott moved to approve the provision of oil bid for the Menard County Highway Department, as submitted by Asphalt Sales Company. Commissioner Fore seconded the motion. The motion carried unanimously.

Commissioner Fore moved to approve the provision of oil bid for the applicable Menard County Road Districts, as submitted by Asphalt Sales Company. Commissioner Kyes seconded the motion. The motion carried unanimously.

Commissioner Whitcomb moved to approve the provision of rock bid for the applicable Menard County Road Districts, as submitted by Buckhart Sand & Gravel. Commissioner Lott seconded the motion. The motion carried unanimously.

The Board directed Tom Casson, County Engineer, to receive a quote to re-stripe the Courthouse parking lot before the current striping fades away and results in the need to lay out the parking lot again.

**Health Department Report/Requests for Board Action**

Health Department Administrator Alicia Davis and Dave Bagot, Board of Health member, were in attendance. Ms. Davis spent time presenting an overview of the Board of Health-approved fiscal plan to address the Health Department's financial condition (copy on file). There was much discussion about the Board of Health's plan

provision to pursue a local tax referendum to establish an ongoing and consistent funding base for the Health Department. There was discussion about legal issues associated with putting such a tax referendum on the ballot. The Board of Commissioners did not commit to supporting or opposing such a tax referendum at this meeting. State's Attorney Baumgarten stated he could not act as legal counsel to separate entities (i.e., act as legal counsel to the Menard County Board of Commissioners, the Health Department/Board of Health, and the County Clerk as an election official who must certify any tax referenda petitions).

Commissioner Kyes moved to approve the payment of various, Health Department bills (and as deemed needed per the County extending the Health Department's line of credit to pay said bills), as presented. Commissioner Fore seconded the motion. The motion carried unanimously.

### **EMS/Community Services Department Report/Requests for Board Action**

Ann Gorman, representing Larry Graf who was at another meeting, and EMS Fiscal Officer/Community Services Administrator Dara Worthington were in attendance. Ms. Gorman provided ambulance and wheelchair transport logs. She spent meeting time reporting on a number of EMS and emergency management-related issues including the need to get emergency planning volunteers trained in their assigned areas and informing of a May 19 training exercise to be held in the Athens School District parking lot. She provided a letter from the Peoria County, Illinois sheriff showing appreciation for Menard County ESDA assistance that was given to Peoria County.

Ms. Worthington spent meeting time providing an overview of various EMS financial reports. She informed of the collections report and accounts to be written off. She provided an update of on-going efforts to create a Sangamon/Menard-county rural transport system including discussion on how such a system would be administered. The Board directed that Ms. Worthington have a senior transport van tested for use on the road. Ms. Worthington provided an overview of a meeting held between health-related departments to evaluate if there were areas that they could work together to become more efficient and effective.

### **County Treasurer's Report/Requests for Board Action**

County Treasurer Jackie Horn passed out to the Board, various financial reports and provided an overview.

Commissioner Fore moved to approve a resolution to approve disposing/transfer of deed of property acquired through non-payment of taxes, Property Identification Number 16-06-348-003. Commissioner Lott seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 13-12**.

Commissioner Whitcomb moved to approve a resolution to include compensation paid under and Internal Revenue Code Section 125 Plan as IMRF earnings. Commissioner Kyes seconded the motion. The motion carried unanimously. The resolution shall be known as **Resolution 14-12**.

### **County Clerk's Report/Requests for Board Action**

County Clerk Treseler was not in attendance. There was discussion about a request from Shambole Golf Course to amend liquor licensing requirements. The consensus of the Board was that they were not inclined to change liquor licensing requirements at this time.

### **State's Attorney's Report/Requests for Board Action**

There was no report or requests for Board action.

### **County Coordinator's Report/Requests for Board Action**

County Coordinator Duncan presented executive session minutes that were scheduled to be reviewed for opening from September 27, 2011. Commissioner Whitcomb moved to open the executive session minutes, as prepared. Commissioner Lott seconded the motion. The motion carried unanimously.

County Coordinator Duncan informed the Board of Illinois Department of Agriculture requirements related to noxious weed control. Mr. Duncan also asked the Board to review a list of documents that the State of Illinois had indicated could be destroyed, as allowed by law, and give direction as to whether the County Coordinator's office should pursue disposal of these old documents. He presented an agreement for the Board's review of an agreement between the Menard County Fair Association and Menard County Sportsman's Club for use of the County fairgrounds. He presented various other mailings received for the Board.

Commissioner Fore moved to approve payment of membership dues to the Menard County Farm Bureau. Commissioner Lott seconded the motion. The motion carried unanimously.

### **Individual Board Members - Report/Requests for Board Action**

Commissioner Lott informed that the installation of the generator at Countryside Estates was underway.

There was discussion of doing tiling work on the County-owned farm ground with concerns expressed about whether the County could afford to do the work at this time.

Commissioner Fore informed the Board that he had met with a representative of a company that had done auxiliary heating system design work at Countryside Estates, about concerns Countryside Estates had with the results of this work.

### **Executive Session**

Commissioner Fore moved to enter into executive session to discuss personnel as allowed by (5 ILCS 120/2)(c)(1) at 8:35 p.m. Commissioner Lott seconded the motion. The motion carried unanimously.

The regular meeting reconvened at 8:44 p.m.

### **Adjournment**

With no other business coming before the Board, Commissioner Whitcomb moved to adjourn the meeting at 8:44 p.m. Commissioner Fore seconded the motion. The motion carried unanimously.