

COUNTY OF MENARD)
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STATE OF ILLINOIS)

The Menard County Board of Commissioners met on Tuesday, October 24, 2013, at 7:00 p.m. in the Commissioners' Room of the Menard County Courthouse, 102 S. Seventh Street, Petersburg, Illinois. Commissioners Merle Kirby, Allan Anderson, Jeff Fore and Bob Lott were physically present. Commissioner Ed Whitcomb was unable to attend. A quorum was present. County Coordinator Steve Duncan was also in attendance.

Chairperson Kirby called the meeting to order at 6:00 p.m.

Hearing of Citizens (Unscheduled Public Comments/Requests for Board Action)

There were no unscheduled public comments/requests for Board action.

Approval of Township Bridge Bid Award for the replacement of Simmering Avenue over Cabiness Creek, Section 11-03116-00-BR

Commissioner Lott moved to approve the township bridge bid award for the replacement of Simmering Avenue over Cabiness Creek, Section 11-03116-00-BR to County Contractors, Inc. in the amount of \$299,080.42. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Fiscal Year 2013 Budget Planning & Preparation including discussion of the following: Special Revenue & Fiduciary Fund Preparation & Review, as needed, & General Fund Budget Preparation & Review, as needed

County Engineer Tom Casson was in attendance and discussed with the County Board his Fiscal Year 2014 budget submission for the several, highway-related funds. After his presentation and discussion with the Board, and as there were a few minor concerns over some of the budget numbers, Mr. Casson informed that he would attend the next Board meeting to clarify issues.

EMS Administrator Larry Graf, EMS Administrative Assistant Ann Gorman and Community Services Administrator/EMS Fiscal Officer Dara Worthington were in attendance to present the EMS Fund budget. There was much time spent giving an overview of the EMS Fund budget and discussion among the Board and staff.

Ms. Worthington informed the Board that she had budgeted more of her salary to come out of the General Assistance Fund instead of the EMS Fund. She cautioned the Board on turning the billing over to the EMTs' as there could be issues (e.g., employee turnover). It was pointed out that one of the newer ambulances was starting to have a need for expensive repairs. There was discussion about whether to budget for the possible replacement of an ambulance utilizing EMS Fund reserves or equity. There was discussion that the EMS Fund budget was very conservative in its estimates (e.g., not including any potential revenue from Illinois Emergency Management Agency reimbursement).

Ms. Worthington was also in attendance to present a draft of the General Assistance Fund budget for Fiscal Year 2014.

Executive Session

Commissioner Anderson moved to enter into executive session to discuss personnel/specific employee(s) as allowed by (5 ILCS 120/2(c)(1) and collective negotiating matters as allowed by (5 ILCS 120/2(c)(2) at 7:37 p.m. Commissioner Fore seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

The regular meeting reconvened at approximately 8:31 p.m.

Fiscal Year 2013 Budget Planning & Preparation including discussion of the following: Special Revenue & Fiduciary Fund Preparation & Review, as needed, & General Fund Budget Preparation & Review, contd.

County Coordinator Duncan informed that it was his understanding the Health Department Fund budget would be presented at the October 29, 2013 Board meeting. He presented two versions of the proposed General Fund budget submission with one version projecting to hold back monies as a possible transfer to the Sheriff's Department budget (Fund 001) and Courts (Fund 008) if the money is actually deemed needed. He informed that he would be meeting with the Sheriff to discuss his budget.

Mr. Duncan highlighted the Court Services Fund (026) was not on a sustainable course as it was reliant on the fund's reserves to cover expenditures. Commissioner Fore asked if the fee structure needs to be revised.

The Board directed that no additional monies should be budgeted for part-time salary line items.

Mr. Duncan highlighted various special revenue and fiduciary fund submissions. He informed that the Retirement & FICA Fund (028) was a fund that had been budgeted to receive additional real estate tax dollars. He expressed concern that the 911 Fund (063) was quickly draining its equity position as revenues were not adequate to support budgeted spending.

Mr. Duncan presented budget requests from the Menard County Tourism Council. Commissioner Fore moved to release \$7,500 from the tourism promotion fund (097) to the Menard County Tourism Council, as requested. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".

Adjournment

With no other business coming before the Board, Commissioner Anderson moved to adjourn the meeting at 9:24 p.m. Commissioner Lott seconded the motion. The motion carried with four "ayes", no "nays" and one "absent".