

**Sunny Acres Nursing Home & Countryside Estates**  
**Advisory Board Meeting Minutes**  
**May 28,2025 12:00 p.m.**

**Meeting Facilitator:** Catherine McDowell

**Chairperson:** Tim Hurie

**Secretary:** Angela Fletcher

**Attendees:** Catherine McDowell, Steve Hart, John Whitehurst, Steve Territo, Angela Fletcher, Tim Hurie, Marge Oblinger, Dara Worthington, Bob Herr, Dalton Whitley, Troy Cummings, and guests Teri Rynders and Traci Baker

- I & II. Call to Order and approval of minutes of April 21, 2025 meeting.
- III. Tracy reported moving two residents to the dementia ward creating two vacancies at Countryside Estates.
- IV. The Administrators Report at Sunny showed 6 discharges at Sunny and 6 admissions. The Annual Survey Update determined Licensure B violations with \$2,200 in fines reduced %35 to \$1,430. In addition a G level violation on pain control has been levied with a \$2,200 fine. A plan of correction must be submitted.
- V. >Old Business Review shows the front door of CSE has been fixed to close properly. Acquiring a list of what new therapy equipment is needed is a priority. The dining room painting has been completed.
- VI > New Business review was reported by Bob. Resident room renovations expenditures of \$29'377.94 that includes many other areas of outside buildings and sheds. Asbestos Worker/Supervisor training was completed by Randy & Sam. Mask fit testing will be next. HEPA filtered equipment has arrived. Quotes for removal of two small and one large tree in the next four weeks will be sought. Interviews for van driver, floor care technician, and lawn care groundskeeper are in progress. An advertisement for the Lagoon repairs has been sent to the Observer. EL Pruitt, Doyle Plumbing, Prairie State Plumbing, and Petersburg Plumbing have shown interest in bidding on the project. Bids are due no later than June 20<sup>th</sup> at 2:00 p.m. 6 six inch valves and 2 eight inch valves are to be replaced.
- VII > Catherine updated on the in-house capital plan which included an increase for CNA's hourly wage of the current \$18.50 to \$20.00. This is less cost than agency rates. The increase was passed with a unanimous Advisory Board vote having been moved by Steve Territo and seconded by John Whitehurst. Catherine reported that Sunny is currently in census decline from 86 to 84 to 80. In addition the Illinois Department of Public Health has decreased the star ratings for the facility in four categories. Overall Rating category three stars to one star, Health Inspections four stars to two stars, Quality Measures two stars to one star and Staffing three stars to one star, Open positions at Sunny that currently exist include the following: Director of Nursing, Nurse openings for all three time slots 7a-3p: 1FT, 1PT/ 3p-11p 1PT,/ 11p-7a 1PT. CNA Openings include 6a-2p: 2FT, 1PT/, 2p-10p: 5FT, 7PT/, 10p-6a: 1FT,1PT
- VIII > Catherine presented a Financial Review and Operational Review. The next Advisory Board meeting will be Monday June 23 at 12 Noon.

Respectfully Submitted,

Tim Hurie, President of the Board